



Address	Apt #	Date Required
Rent \$	Includes <input type="checkbox"/> Heat <input type="checkbox"/> Hot Water <input type="checkbox"/> Lights <input type="checkbox"/> Parking <input type="checkbox"/> Cable <input type="checkbox"/> Local Phone <input type="checkbox"/> HS Internet <input type="checkbox"/> Other _____	
Sec Dep \$	If not submitting a sec dep with app, WHY? _____	
Lease length : <input type="checkbox"/> Yearly <input type="checkbox"/> Monthly <input type="checkbox"/> Weekly <input type="checkbox"/> Fixed Term of _____ months		
Special conditions:		

**PERSONAL INFORMATION**

APPLICANT'S Name	First	Middle	Last	Phone #
Date of Birth (Y/M/D)	Social Insurance Number (SIN)		Email Address	Phone #

**OTHER OCCUPANTS (Adults & Children)      RELATIONSHIP      DOB (Y/M/D)      Occupation**

1	Relationship	DOB (Y/M/D)	Occupation
2			
3			

**Are there any smokers?**     Yes     No                     
 **Do you have any Pets?**     Yes     No

If Yes, who & where do they smoke?

If Yes, what are the breeds & how many?

**RESIDENTIAL HISTORY (Minimum 3 years)**

Present Address	City	Postal Code	How long there	Rent
Landlord	phone #	Reason leaving		
Previous Address1	City	Postal Code	How long there	Rent
Landlord	phone #	Reason leaving		
Previous Address2	City	Postal Code	How long there	Rent
Landlord	phone #	Reason leaving		

**EMPLOYMENT HISTORY**

Applicant's Current Status (Check all that apply)     Full Time     Part Time     Employed     Unemployed     Student     Retired     Other

Present Employer/School	Occupation	Time there	Gross Income/mo
Address	Supervisor	Phone #	
Previous or Partner's Employer/School	Occupation	Time there	Gross Income/mo
Address	Supervisor	Phone #	

**REFERENCES**

Bank, Branch Address & Account #	Personal Reference 1	Personal Reference 2
List Credit Cards/Lines of Credit	Address	Address
	Phone #	Phone #

**LOANS**

Institution	Monthly Pmt	Balance	Time Remaining
Institution	Monthly Pmt	Balance	Time Remaining



**VEHICLES**

Make & Model	Year & Color	License Plate #	Province
Make & Model	Year & Color	License Plate #	Province

**EMERGENCY CONTACT INFORMATION**

FULL NAME	Phone #
Address	Relationship

**APPLICATION PROCESS INFORMATION**

A complete & SIGNED application is required from each person over the age of 18 who intends to reside at the property EXCEPT partners who have lived together for more than 2 years. Please list all occupations, sources of income & all must sign.

Applications are processed as quickly as possible, usually within 24 hours & possibly even 2 hours, BUT please allow for 2 business days. The more complete the application, the faster we process it. If the property rents before your application is processed or before you can submit the security deposit, you may transfer your application to another of our properties. Properties will not be held without landlord approval of application and a security deposit, so **it is best to provide the security deposit at the time of applying**, if you are certain you will be approved and serious about living here. If there is any question of your acceptability or desire to rent this property, please do not submit a security deposit. You will have to wait a few days for it to be returned in the mail if you are turned down. We can get it later.

Our general guidelines to qualify are that you have a legal, verifiable & secure income of approximately 3 times the monthly rent, approximately 2 recent years of favourable rental references (excluding renting from family members) or home ownership, and a minimum of 2 lines of good credit established with creditors who reports to TransUnion. Negative references, collections, poor credit, bankruptcies, and deception may keep an application from being approved. Co-signers can be used in most cases of poor credit, low income, or lack of references, but will not be considered from applicants who have extremely bad references, credit, or have not been truthful on the application.

In most cases, employers will not provide confidential information regarding your income & employment without prior authorization from you. Please be sure to contact your supervisor or human resources department to notify them we will be in contact with them. It is best if you can have them fax us a confirmation of employment letter stating:

- 1) Date you started
- 2) Income you are paid
- 3) Full/part-time status
- 4) Permanent/temporary status.

In some cases, pay stubs will be acceptable. Self-employed individuals & contractors will have to provide copies of their Notice of Assessment from Revenue Canada for the last 2 years and/or, a copy of your contract with a large single client.

It is the responsibility of the tenant to obtain insurance for his/her liability for the rental property and its contents.

Tenant must be prepared to provide post-dated cheques for the whole term of the lease at the time of lease signing.

I hereby offer to lease from \_\_\_\_\_ the property referred to above. If accepted, I hereby agree to execute a \_\_\_\_\_ lease with the Landlord for the property and will provide \$\_\_\_\_\_ as the security deposit for the above rental property within 24 hours of acceptance. Should I not sign the lease or accept occupancy on \_\_\_\_\_ the Landlord is hereby authorized to rent the premises to someone else and the security deposit paid herewith shall be retained by the Landlord as liquidated damages for expenses incurred for reserving the suite. If the security deposit has been paid and the application is rejected, the security deposit will be refunded in full by cheque via mail.

I declare the information provided in this Application is true and correct, and I have not withheld any information relevant to this application. Pursuant to the Freedom of Information and Protection of Privacy Act, I hereby authorize The Pad Picker's agents to obtain and share with the Landlord a credit report on me from a licensed reporting agency and to receive and exchange with credit bureaus and my previous landlords credit and other information about me, to be used in the decision making process to provide me with rental accommodation.

I have received a copy of the Residential Tenancies Act of Nova Scotia and I have read and understand all the above.

DATE: \_\_\_\_\_ APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ PARTNER'S SIGNATURE: \_\_\_\_\_